

The Spinney Day Nursery Bell Meadow Information Pack 2023 - 2024



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The Spinney Day Nursery Ltd, Bell Meadow.

The Spinney Day Nursery, Bell Meadow is situated on The Bell Meadow Business Park located conveniently on the old Wrexham Road in Pulford, Nr Chester. The Nursery accommodates 56 children. The Nursery is open 51 weeks a year from 7.30 am to 6.30 pm, excluding Christmas Week and all Bank Holidays. Children are accepted on a full-time or part-time basis. We also support those parents who are shift workers whose monthly childcare requirements may change.

The staff employed are mostly NVQ Level 3 & 4 (Early Years) qualified experienced nursery nurses, who are committed carers of children. All staff are Paediatric First Aid Level 3 trained.

The Nursery also offers a Breakfast, After-School and Holiday Club provision which has its own Information Pack. Please ask the nursery staff if you would like a copy.

The nursery is owned by Alison and John Thomson, who have both been teachers in the Chester area for over thirty years. The Spinney Hoole Village opened in 2008. They also have a second nursery, The Spinney Hoole Village, opened in 1998, and located on Warrington Road alongside the A56 to the north of Chester.

The Spinney Ethos

The aim of 'The Spinney Day Nursery' is to create a safe, secure, happy environment, which has the social and emotional development of the individual child at the center of its ethos. A place where each child can develop freely at his or her own pace, guided by the staff assigned to each group. We firmly believe in the importance of family, our partnership with parents and that children in the early years should learn through play which encourages contentment, self-confidence and inquisitiveness.

The ethos of the nursery is one of being part of an extended family and although there are defined separate areas for the different aged children, there will be opportunities for the children to mix. We feel this is especially important when there are siblings within the nursery.

Nurturing Children Through Family Values.

This is so much more than a strapline. The proprietors, who still work within the nursery, are fully aware of the importance of the family, live on site and have both been teachers in the Chester area for many years. As working parents, themselves, they are aware of how important it is for parents to know that their children are being well cared for and stimulated. Parents are able to leave their children at 'The Spinney Day Nursery' with complete peace of mind, knowing that their child is happy and content, yet confident in that their children are being prepared for the positive steps of starting school life.

Organisation.

The Children are cared for in groupings relative to their age and emotional development. Staff are assigned as a Key Person for groups of children, however because of the size of the nursery and the fact the building is open plan all staff know all the children in the nursery, likewise all children feel comfortable with every member of staff. The size of the nursery is also important to us as we are clear that contact time with staff is so important to the development of the individual child. We consider ourselves as. ‘Small enough to care, big enough to cope’.

The Nursery Kitchen and Food.

The Nursery has a purpose-built kitchen and employs a fulltime cook, experienced in the dietary needs of children across the full age range of nursery. All food is cooked on the premises ensuring that children benefit from the most nutritionally beneficial menus. Specific dietary needs and allergies can be accommodated. The Kitchen currently holds a level 5 in the Food Standards System of ‘The scores on the Doors’.

The Outdoor Area.

Outdoor play is important to us. Outdoors there is a large artificial grassed play area, plus an area of artificial grass and bark chip where the children dig and play. In addition, there is a tarmac area where they ride their bikes and trikes which also includes a covered area for the more inclement weather conditions.

Forest School

The Spinney Forest School is provided by the Spinney Day Nursery Ltd to allow nursery children to experience an inspirational, fun and holistic approach to Early Years Education in an outdoor environment. The Forest School sessions are run by our experienced and qualified Level 3 Forest School Practitioner in the woodland behind our Spinney Hoole nursery.

We aim to provide a holistic approach to learning and development of the nursery children who attend by providing a wide range of activities and free play opportunities, with the Forest School ethos at its centre.

Forest School offers an opportunity to experience activities with a learner-centred and child-led approach. Participants learn through exploration of the natural environment in a safe and enjoyable way where they are able to take managed risk, experience art and design using natural resources and activities that support the EYFS.

A few of the many benefits that children attending the Spinney Forest School experience are developing their self-confidence, self-esteem, creativity, physical development, communication, curiosity and all with direct contact with the natural world.

The Curriculum

Children in the Nursery follow the national framework currently known as the Early Years Foundation Stage (EYFS). Parents will be given an induction pack on registration that will explain both the contents of the Foundation Stage and the roles and responsibilities of all concerned. The Nursery’s approach to the current EYFS is through the medium of ‘Play’ building the child’s self-confidence and inquisitiveness through contentment.

The nursery was last inspected by Ofsted in January 2018.

It was an excellent report showing 'Good' overall. Please visit the Ofsted website or ask staff for a full copy of the report.

The Staff.

We have a highly retained and qualified staff which covers all age groups and greatly assists with the quality of care offered by the Nursery. Staff are designated to be 'Key Persons' within the different groups of children. The Key Person is the day-to-day contact between the Nursery and the family and strives to establish a close working relationship between the two. However, nursery policy is for all staff to know all the children. We believe that children thrive in the extended family situation and this is what we aim to achieve at The Spinney Bell Meadow Nursery.

Parent Partnership.

Communication between home and nursery is key to the development of children. Learning is not just limited to the Nursery but the many learning experiences at home compliment and set the development of the child. As such we have a communication system that allows parents both to communicate with the nursery and the Key Person for their child whilst at the same time the family can follow the progress of the child through the Early Years Foundation Stage. They can also contribute pictures taken at home that illustrate how the child is developing.

Nursery Ambassadors

We are aware that deciding whether to send their child to a nursery or which nursery that should chose is a very big decision for parents. A number of our current parents have offered to act as 'Nursery Ambassadors' who are happy to speak to prospective parents to explain their reason for joining The Spinney and how the experience has developed. If you would like to speak to a Nursery Ambassador please contact us with your contact details, mobile number etc. and we will put you in touch with each other.

Extra-Curricular Activities

The nursery has regular 'Diddi Dance' lessons for children over 2 years of age. These lessons are in addition to the music circle time and incorporate the Foundation Stage Development. If you are interested in this class, please discuss with the Manager.

Data Protection.

As part of the Registration process you will be asked to supply various pieces of personal information. Some pieces of information that we collect are required by law whilst other pieces are collected to aid the process of your child's attendance at Nursery. No piece of information requested from you is used for any other purpose other than that stated. The details are kept secure and every effort is made to protect them in line with the requirements of GDPR. We review our processes regularly. A copy of our privacy notice can be found on our website at www.thespinnedaynursery.co.uk. Parents can ask to view what pieces of information the Nursery holds or the specific details of the GDPR processes at any time by notifying the Nursery Manager.

TERMS AND CONDITIONS.

Opening Times & Sessions

Monday to Friday.

7.30 a.m. – 6.30 p.m.	Monday to Friday	Full Day.
7.30 a.m. – 1.00 p.m.	Monday to Friday	Half Day. Morning Session
1.00 p.m. – 6.30 p.m.	Monday to Friday	Half Day. Afternoon Session

Sessions may be full or part time. Morning sessions include Breakfast if required, a mid morning snack and a two-course cooked lunch. Afternoon sessions include a cooked two course tea meal. A full day includes Breakfast, if required, a mid morning snack, lunch, and tea. A minimum of two half sessions or one day per week is required. Any additional time requested will be charged at an hourly rate of £5.40 per hour.

An administration fee of £100.00 is required when registering each child, of which £50.00 will be deducted from the first month's fees.

Fees are payable one month in advance by the 1st of the month, by standing order, vouchers or child tax credits. Two weeks holiday a year is charged at half fees. Full fees are charged for the first two weeks of illness, after which a retainer fee of 50% of the full fees will be charged. The retainer is to keep the child's place open.

A discount of 10% will be given to the second child **when both children are in full time placement** at nursery and a 5% discount for all other siblings. We offer a 20% discount for twins.

One calendar months' notice is required for leaving the nursery. If notice is not given before leaving, parents will be liable for one-calendar month's fees from the date of leaving or from the date of notification, whichever is earlier.

We understand that our parents do not intend to be late for pickup of their child and as such the Nursery does not charge for late pickup unless it becomes a regular occurrence.

Nappies, wipes and creams are included in the fees.

Formula milk is not included in the fees.

For your child's safety, please notify the Nursery Manager if your child is to be picked up by someone other than yourself. You will be asked to provide a password for safeguarding reasons.

Children's Clothing

An extra set of clothing should be brought to the Nursery. All personal possessions should be clearly named, especially shoes and outdoor clothing. The Nursery cannot be held responsible for unnamed lost items. Parents are asked to ensure that their children are wearing suitable cloths and footwear when scheduled to take part in Forest School or outdoor activities.

Attendance and Illness

Please contact the Nursery as soon as possible if your child is unable to attend.

Infectious Diseases.

In the event of a child being ill, parents or an alternative emergency contact will be informed, and as soon as possible alternative arrangements must be made. This is for the safety of all of the children in the nursery and to avoid the spread of infection. Children should not return to the Nursery for 48 hours following an infectious illness, vomiting or diarrhea.

In the event of your child being unwell the Nursery will contact parents so as to give them the opportunity to make a Doctor's appointment at the end of the day if the parent feels it is necessary.

30/15 Hours Funding for 3- & 4-year old's

Your child may become eligible for the 30/15 Hours Funding the **School Term after** they have reached their 3rd birthday. Please ask the Manager for an up to date leaflet on how to apply for the Government funding. To claim the 30 Hours Funding parents will have to acquire a code from HMRC.

15 Hours Funding for 2 Year Old's.

For families that qualify for 2-year funding we offer a limited number of places.

Addition Charges

The addition charges are to cover our Additional Services (See list) which allows us to fully incorporate our ethos.

Parking.

Parents and visitors using the Parking do so at their own risk. In the interests of Health & Safety parents are asked to be considerate of others when entering and parking in the Nursery car parking area and recognize the speed limits.

Price Review Bell Meadow Nursery April 2023 (Fees reviewed in March of each year)

Nursery fees are reviewed in preparation for the new financial year starting in April of each year. As of the 1st April 2023 our costs will be as follows:

Nursery fees

Age Group	Half Day (7:30-1:00 or 1:00-18:30)	Full Day (7:30 – 18:30)	Per Week
Babies & Toddlers	£38.06	£65.45	£309.98
Pre School	£36.30	£62.29	£293.86

After School, Breakfast and Holiday Club.

Breakfast Club and School Drop Off 7.30 to 9.00	£10.29
Breakfast Club and School Drop Off 8.00 to 9.00	£9.74
After School Club Pick Up 3pm to 5pm	£16.78
After School Club Pick Up 3pm to 5.30pm	£19.80
After School Club Pick Up 3pm to 6.30pm	£23.05
Holiday Club Full Day	£41.58
Holiday Club Half Day	£26.02
Holiday Club Full Week	£192.34

Additional Hourly Rate: £6.00ph

Additional Services (which are included in the above prices)

The additional services are as follow

- Forest School (Led by Level 3 Forest School Practitioner.)
- Creams /Medicines
- Sun Protection Creams
- Special Dietary Needs
- Sun Hats
- Waterproofs Suits
- Online Learning Journeys
- Parents Evenings
- Free Trial Sessions
- Off site visits
- Open Days
- Christmas Nativity
- Christmas Party
- School leavers visits
- Leavers Party
- Visits from external professionals
- Two week family holidays – half fees
- Family support for unforeseen circumstances
- Wraparound extended childcare
- Free settling in sessions.

